

MS SharePoint Permission Levels and User Permissions

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Microsoft Windows SharePoint Services includes five permission levels by default. New permission levels that contain specific permissions can also be created.

There are 32 permissions, in the five permission levels. Read, Contribute, and Design permission levels are customizable, while the Limited Access and Full Control permission levels are not.

Permission Levels	
Permission level	Description
Limited Access	<p>Allows access to shared resources in the web site so users can access an item within the site. This permission level cannot be customized or deleted.</p> <p>Permissions included by default:</p> <p>View Application Pages, Browse User Information, Use Remote Interfaces, Use Client Integration Features, Open</p>
Read	<p>Read-only access to the web site.</p> <p>Permissions included by default are the Limited Access permissions plus:</p> <p>View Items, Open Items, View Versions, Create Alerts, Use Self-Service Site Creation, View Pages</p>
Contribute	<p>Can create and edit items in existing lists and document libraries.</p> <p>Permissions included by default are the Read permissions plus:</p> <p>Add Items, Edit Items, Delete Items, Delete Versions, Browse Directories, Edit Personal User Information, Manage Personal Views, Add/Remove Personal Web Parts, Update Personal Web Parts</p>
Design	<p>Can create lists and document libraries and edit pages in the web site.</p> <p>Permissions included by default include Contribute permissions plus:</p> <p>Manage Lists, Override Check Out, Approve Items, Add and Customize Pages, Apply Themes and Borders, Apply Style Sheets</p>
Full Control	<p>Full control of the scope. This permission level cannot be customized or deleted.</p> <p>Permissions included by default:</p> <p>All permissions.</p>



List Permissions	
Permission	Description
Manage Lists	Create and delete lists, add or remove columns in a list, and add or remove public views of a list.
Override Check Out	Discard or check in a document that is checked out to another user without saving the current changes.
Add Items	Add items to lists, add documents to document libraries, and add web discussion comments.
Edit Items	Edit items in lists, edit documents in document libraries, edit web discussion comments in documents, and customize Web Part Pages in document libraries.
Delete Items	Delete items from a list, documents from a document library, and web discussion comments in documents.
View Items	View items in lists, documents in document libraries, and view web discussion comments.
Approve Items	Approve minor versions of list items or documents.
Open Items	View the source of documents with server-side file handlers.
View Versions	View past versions of list items or documents.
Delete Versions	Delete past versions of list items or documents.
Create Alerts	Create e-mail alerts.
View Application Pages	View forms, views, and application pages. Enumerate lists.

Site Permissions	
Permission	Description
Manage Permissions	Create and change permission levels on the web site and assign permissions to users and groups.
View Usage Data	View reports on web site usage.
Create Subsites	Create subsites such as team sites, Meeting Workspace sites, and Document Workspace sites.
Manage Web Site	Perform all administration tasks for the web site, and manage content.
Add and Customize Pages	Add, change, or delete HTML pages or Web Part pages, and edit the web site by using a Windows SharePoint Services-compatible editor.
Apply Themes and Borders	Apply a theme or borders to the entire web site.

Site Permissions	
Permission	Description
Apply Style Sheets	Apply a style sheet (.css file) to the web site.
Create Groups	Create a group of users that can be used anywhere within the site collection.
Browse Directories	Enumerate files and folders in a web site by using Microsoft Office SharePoint Designer and Web DAV interfaces.
Use Self-Service Site Creation	Create a web site by using Self-Service Site Creation.
View Pages	View pages in a web site.
Enumerate Permissions	Enumerate permissions on the web site, list, folder, document, or list item.
Browse User Information	View information about users of the web site.
Manage Alerts	Manage alerts for all users of the web site.
Use Remote Interfaces	Use SOAP, Web DAV, or Office SharePoint Designer interfaces to access the web site.
Use Client Integration Features	Use features that launch client applications. Without this permission, users must work on documents locally and then upload their changes.
Open	Open a web site, list, or folder to access items inside that container.
Edit Personal User Information	Users can change their own user information, such as adding a picture.

Personal Permissions	
Permission	Description
Manage Personal Views	Create, change, and delete personal views of lists.
Add/Remove Personal Web Parts	Add or remove personal Web Parts on a Web Part page.
Update Personal Web Parts	Update Web Parts to display personalized information.