

Chapter 1: How FrontPage Works

You will learn:

- Exploring an existing web site.
- Exploring an existing web page.
- Looking at a web site in various ways.
- Looking around in FrontPage.
- Understanding FrontPage concepts.

Chapter 2: Creating a Web Site to Promote Yourself or Your Company

You will learn:

- Creating a new web site using a template.
- Creating a new web site using a wizard.
- Working with the tasks list.
- Inserting and editing text.
- Inserting existing text.
- Formatting text.
- Inserting hyperlinks.
- Seeing your web page as visitors will.
- Deleting a web site.

Chapter 3: Presenting Information in Lists and Tables

You will learn:

- Creating a list.
- Inserting a line break.
- Entering and editing information in a table.
- Editing the structure of a table.
- Formatting a table.
- Creating a table within a table.


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Chapter 4: Enhancing Your Website with Graphics

You will learn:

- Adding clipart.
- Adding a picture.
- Editing and formatting pictures.
- Creating and displaying thumbnails.
- Adding a line, shape, or drawing.
- Creating a photo gallery.
- Adding fancy text.

Chapter 5: Creating a Web Site from Scratch

You will learn:

- Creating a new web site.
- Adding a new web page.
- Assigning a web page title.
- Formatting a web page background.
- Adding borders and shading.
- Using page banners and shared borders.
- Formatting an entire web site.
- Creating a custom theme.

Chapter 6: Changing Web Page Layout

You will learn:

- Laying out web pages with tables.
- Adding repeating elements to a template.
- Applying a template to existing pages.
- Creating a frames page.
- Laying out web pages with frames.



Chapter 7: Enhancing the Capabilities of Your Web Site

You will learn:

- Organizing files and folders.
- Creating a subweb.
- Adding links between web pages.
- Adding links web sites.
- Adding ready-made components to a web page.
- Adding dynamic elements to a web page.

Chapter 8: Communicating with Your Visitors

You will learn:

- Automatically updating information.
- Allowing for visitor input.
- Adding ways to find information.

Chapter 9: Creating a Web Site to Support Team Projects

You will learn:

- Using a web site to track a project.
- Using a web site to discuss a topic.
- Using a SharePoint team web site to enhance productivity.
- Maintaining the security of web site files.

Chapter 10: Connecting Your Web Site to a Database

You will learn:

- Setting up a database connection.
- Publishing a web site for use with a database.
- Adding a database search capabilities.
- Testing and refining a database interface page.
- Adding data collection capabilities.

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Chapter 11: Publishing Your Web Site

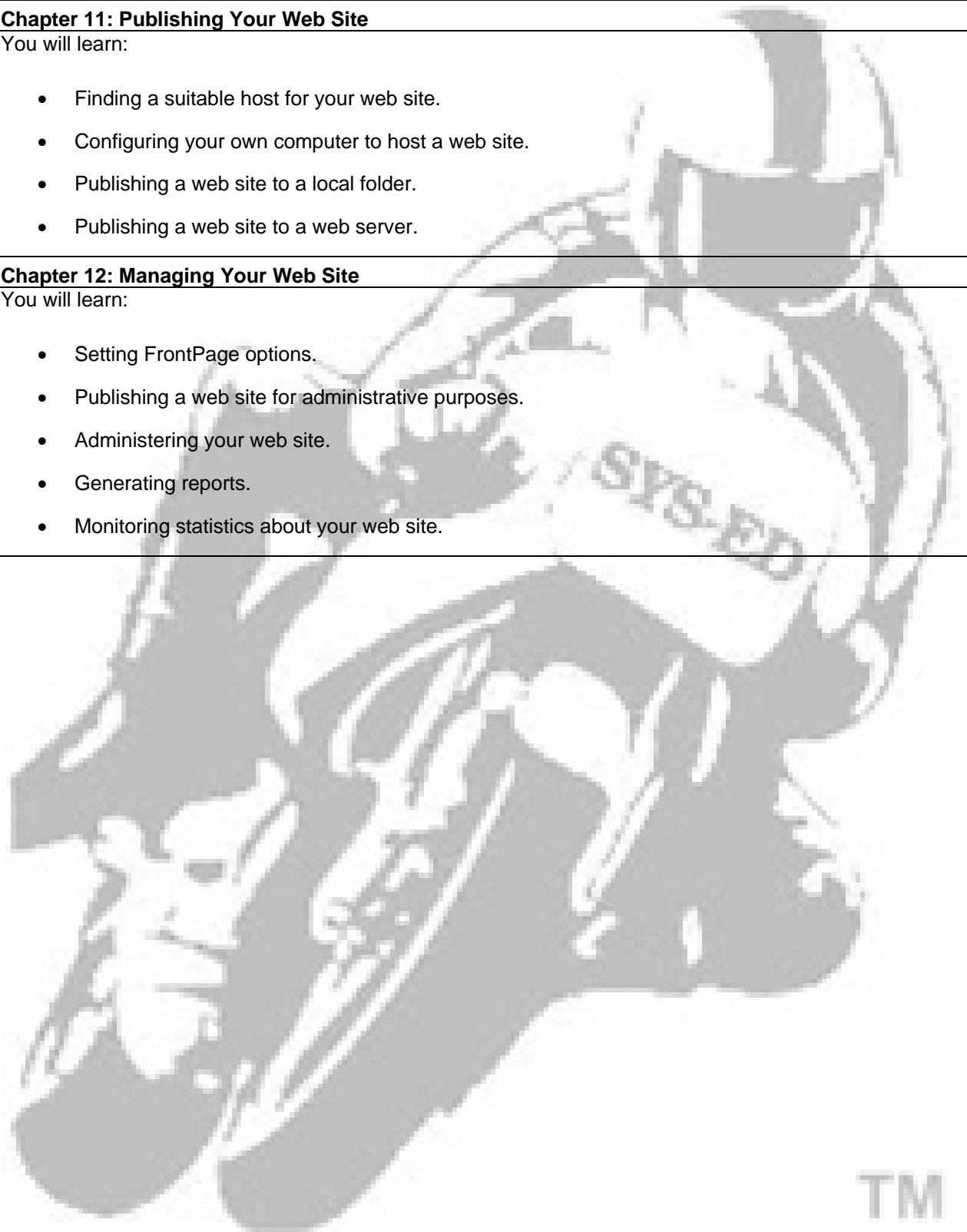
You will learn:

- Finding a suitable host for your web site.
- Configuring your own computer to host a web site.
- Publishing a web site to a local folder.
- Publishing a web site to a web server.

Chapter 12: Managing Your Web Site

You will learn:

- Setting FrontPage options.
- Publishing a web site for administrative purposes.
- Administering your web site.
- Generating reports.
- Monitoring statistics about your web site.



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